



ProBid Estimating and Bidding Training © Registration Form

Beginning **Thursday, October 4, 2012** ProBid LLC will offer eight, 3-hour classes on Thursdays and Saturdays that will teach economically handicapped and veteran-owned small businesses how to build strong, rewarding relationships with Saint Paul Section 3 and other governmental and commercial customers. Training will explore the qualities buyers look for, how to offer competitive pricing, become fluent in the use of electronic and online bidding, and demonstrate how to provide similar and/or equal services to be distinguishably competitive.

Subjects taught include the following:

Thursday	10/04/12	Finding St. Paul Section 3 and other government and commercial projects to bid
Saturday	10/06/12	Contract compliance, bid forms and other related bid documents
Thursday	10/11/12	Prevailing wages, payroll taxes and worker's compensation insurance
Saturday	10/13/12	Electronic cost books, performing digital take-offs and E-bidding
Thursday	10/18/12	Unit cost estimating, overhead, profit and pricing
Saturday	10/20/12	Project scheduling and budgeting, as well as fail safe estimating and bidding
Thursday	10/25/12	Analyzing competition and competitive bidding
Saturday	10/27/12	Surety bonding criteria and computerized integrated estimating and bookkeeping

ProBid was created in 2007 and has trained over 800 general and specialty trade contractors. ProBid training is a Minnesota Department of Labor and Industry approved continuing education course provider (CE course #20110103).

Businesses Involved In the Following Trades Should Attend This Training

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|------------------------------------|-----------|----------------------|---------------|
| General contracting and remodeling | Carpentry | Concrete and masonry | Electrical |
| Plumbing and H.V.A.C. | Painting | Roofing | Demolition |
| Commercial cleaning | Trucking | Landscaping | Highway/Heavy |

Class Times and Location

Thursdays, 5:00 pm. to 8:00 pm. and Saturdays, 9:00 am. to Noon

Minneapolis Builders Exchange
1123 Glenwood Avenue
Minneapolis, MN 55405



Tuition Only \$80.00 (includes ProBid Estimating Software and Textbook)

Registration deadline October 1, 2012 (only 15 seats available)

Company: _____

Contact: _____

Telephone: _____

Free Tuition for U. S. Military Veterans and Saint Paul Section 3 Certified Businesses

Attending: _____ x \$80 = _____ (Prepayment not required. Tuition due 1st class)

Mail to:
ProBid LLC
1360 University Avenue, Suite 104-349
Saint Paul, MN 55104

For online registration go to www.probidtraining.com or call 651-967-9395