Attachment #1: "Data Pipeline Project" District Participation

There will be several steps for districts to learn more about the **"Data Pipeline Project"** and to commit to participating as a volunteer district. Districts can choose to stay informed without fully committing.

STEP 1: Complete the preliminary—and purely optional – "data collection and reporting challenges survey" in **September 2012**.

- All districts will have the opportunity to complete the data collection and reporting challenges survey. Completion of the survey will be required to participate fully in the **"Data Pipeline Project."**
- The SDE anticipates having the survey in the field on or about September 12th with responses due by September 26th.

STEP 2: Agree to participate in follow-up discussions with an SDE consultant between mid-October and mid-November.

- The survey will ask districts to name individuals with responsibility over various aspects of the data collection and reporting process.
- The survey also will ask districts whether they are willing to make some or all of these individuals available for follow-up discussions with an SDE consultant.
- PLEASE NOTE:
    - The SDE – in consultation with Office of State Finance's Information Services Division (ISD), the Cooperative Council for Oklahoma School Administration (CCOSA) and the Oklahoma State School Boards Association (OSSBA) – **may need to select among interested districts** should the interest of districts exceed our capacity to conduct follow-up discussions in this initial phase of the project.
    - The SDE will continue to communicate about the project with districts that are not selected, but remain interested. The SDE and ISD will extend opportunities to these districts to take advantage of state contracting/pricing and other benefits that emerge from the project.

STEP 3: Participate in two meetings: one in December 2012 and the other in early 2013 to review the findings of the survey process and discuss recommendations for action steps the state – in partnership with the districts in the **"Data Pipeline Project"** – will pursue.

- Details on these meetings are still being developed, but participation will require the superintendent, a site principal and a data/technology lead from each district.

STEP 4: Commit to working in partnership with the SDE and ISD to implement the preferred package of solutions.

- Please note that some solutions likely will be required while others will be optional. Committing to the **"Data Pipeline Project"** will not require districts to implement solutions that are not beneficial to them.
- This will be a multi-year commitment, through the summer of 2015.