



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

RICK SNYDER  
GOVERNOR

BRIAN J. WHISTON  
STATE SUPERINTENDENT

**MEMORANDUM**

**DATE:** November 24, 2015

**TO:** 21<sup>st</sup> Century Community Learning Centers Listserv

**FROM:** Lisa Brewer-Walraven, Director, Child Development and Care  
Renee DeMars-Johnson, Director, Early Childhood Development and Family Education  
Kaitlin Ferrick, Director, Head Start State Collaboration  
Richard Lower, Director, Preschool and Out-of-School Time Learning

**SUBJECT:** Clarification on SCECHs within SCR after December 7, 2015

This memo is intended to clarify information contained within the attached MDE MEMO #131-15, distributed to districts on November 19, 2015 through the MDE Weekly Official Communication. The memo includes information regarding the Secure Central Registry (SCR) which houses the State Continuing Education Clock Hours (SCECHs).

The SCR is being discontinued for public use. Certificated teachers will utilize the Michigan Online Educator Certification System (MOECS). The memo provides instructions for those personnel to transfer existing SCECHs to MOECS. All non-certificated personnel, including those employed by K-12 school districts will no longer have online access to earned SCECHs after December 7, 2015.

The Office of Great Start (OGS) is aware that thousands of early childhood personnel across the state who do not hold a teaching certificate utilize the SCR to house SCECHs. OGS is working closely with the Office of Professional Preparation Services to ensure that non-certificated early childhood personnel are able to access all earned SCECHs. Through December 7, personnel can follow the instructions in the cited memo and print an official SCECHs transcript. For questions regarding SCR login issues prior to 5:00 p.m. December 7, please contact the SCR helpdesk at 517-327-5925 or [SCRhelpdesk@gmail.com](mailto:SCRhelpdesk@gmail.com).

For those unable to access the SCR prior to December 7, additional information will be forwarded in another email after December 7 on how to access individual training and professional development records.

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608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909  
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