

Board of County Commissioners

Doug Howard, *President*
Haven N. Shoemaker, *Vice President*
Robin Bartlett Frazier, *Secretary*
David H. Roush
Richard S. Rothschild



Carroll County Government

225 North Center Street
Westminster, Maryland 21157
410-386-2043; 1-888-302-8978
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MD Relay ~ 7-1-1/800-735-2258

Agenda for the Week of August 8, 2011

Revision 3 dated August 11, 2011

Please Note: This weekly agenda is subject to change. Please call 410-386-2043 to confirm a meeting you plan to attend. All meetings will be held at the Carroll County Office Building Room 311. (Unless otherwise noted)

- *Indicates Outside Activities*

Monday ~ August 8, 2011

Tuesday ~ August 9, 2011

10:00 a.m. Board of County Commissioners Open Session
County Office Building ~ Room 311

Public Comment

[Deliberation & Decision regarding Lehigh Cement](#)

Proposed Mineral Resource Overlay Expansion
Department of Land Use, Planning & Development ~ Mr. Tom Devilbiss
Department of the County Attorney ~ Mr. Tim Burke

Request for Approval ~ Letter of Endorsement
for Carroll County Board of Education
Capital Maintenance Project Submission
Carroll County Public Schools ~ Mr. Steve Guthrie

2:00 p.m. Board of County Commissioners/Planning & Zoning Commission Meeting
County Office Building ~ Room 003

Discussion of Master Plan and Finksburg Plan

Wednesday ~ August 10, 2011

7:30 a.m. *BRAC Business Initiative Presentation
Columbia, Maryland
Commissioners Howard, Roush & Frazier*

7:45 a.m. *Kohl's Grand Re-Opening Ribbon Cutting Ceremony
Westminster, Maryland
Commissioner Shoemaker*

5:00 p.m. *DeMario Design Consultants Crab Feast
Westminster, Maryland
Commissioners Howard & Rothschild*

Thursday ~ August 11, 2011

9:00 a.m. *Maryland Economic Development Association Meeting
Westminster, Maryland
Commissioner Howard & Roush*

1:30 p.m. Board of County Commissioners Open Session
County Office Building ~ Room 311

Public Comment

Public Hearing ~ Proposed Amendment to
Chapter 103-21 Development and Subdivision of Land
Agricultural Land Preservation Districts
Department of Land Use, Planning & Development ~ Mr. Tom Devilbiss
Department of the County Attorney ~ Mr. Tim Burke

Web Presentation
Office of Technology Services

Bid Approval ~ National Pollutant Discharge Elimination System
and Analytical Support Services
Department of Land Use, Planning & Development ~ Mr. Tom Devilbiss
Bureau of Purchasing ~ Mr. Richard Shelton

Bid Approval ~ Replacement of Structure CL394
Grand Valley Road over Unnamed Stream
Department of Public Works ~ Mr. Tom Rio
Bureau of Purchasing ~ Mr. Richard Shelton

Thursday ~ August 11, 2011 (Continued)

[Execution of Resolution declaring the County's official intent](#)
to reimburse FY12 Community Investment Plan expenditures
with debt proceeds
Department of the Comptroller ~ Mr. Robert Burk

[Review and Approve the Medicaid Waiver](#) for
Older Adults FY2012 Grant Application
Department of Citizen Services ~ Ms. Jolene Sullivan
Department of Management & Budget ~ Mr. Ted Zaleski

Update on Police Transition
Carroll County Sheriff's Department ~ Sheriff Ken Tregoning

Friday ~ August 12, 2011

*7:30 a.m. Taneytown Business Breakfast
Taneytown, Maryland
Commissioner Frazier*

Saturday ~ August 13, 2011

*9:00 a.m. "A Bird's Eye View" with Commissioner Frazier
Taneytown Public Library ~ Taneytown, Maryland
Commissioner Frazier*

*9:30 a.m. Meeting with Mr. Jim Wieprecht, City of **Taneytown**
Taneytown Public Library ~ Taneytown, Maryland
Commissioner Frazier*

Sunday ~ August 14, 2011

8:05 a.m. "The Commissioners' Report" – WTTR
Commissioner Howard

**** Upcoming Events ****

***8/29/11 ~ 6:30 p.m. Plan Maryland Community Meeting
Hosted by the Carroll County Board of Commissioners
Carroll Community College – Bldg K, Room 100***

***8/30/11 ~ 10:00 a.m. Plan Maryland Discussion/Deliberation
County Office Building ~ Room 311***

***9/1/11 ~ 9:00 a.m. Airport Discussion
County Office Building ~ Room 311***

ACCESSIBILITY NOTICE: The Americans With Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact Jolene G. Sullivan, The Americans With Disabilities Act Coordinator, 410-386-3600 or 1-888-302-8978, or MD Relay 7-1-1/800-735-2258 or email jsullivan@ccg.carr.org as soon as possible but no later than 72 hours before the scheduled event.

CARROLL COUNTY
a great place to live, a great place to work, a great place to play

Department of Land Use, Planning, & Development

Briefing Paper

August 11, 2011

Open Session

Issue:

Lehigh MR-MRN Modification: Deliberation and Decision

Background:

Lehigh Cement Company submitted a petition to the County requesting an expansion of the Mineral Resource (MR) and corresponding expansion of the Mineral Resource Notification (MRN) areas at its New Windsor quarry.

Lehigh representatives presented the petition to the Carroll County Planning Commission at its April 19, 2011 meeting. The Commission also heard testimony from several citizens. Following further discussion, the Planning Commission recommended the requested expansion of the MR and MRN areas to the Board of County Commissioners.

On July 5, 2011, the Board of Carroll County Commissioners held a public hearing and kept the public hearing record open for 10 days (through July 15, 2011). With the close of the public hearing record, the Board may now deliberate and decide whether to approve, approve with modifications, or disapprove the petition request.

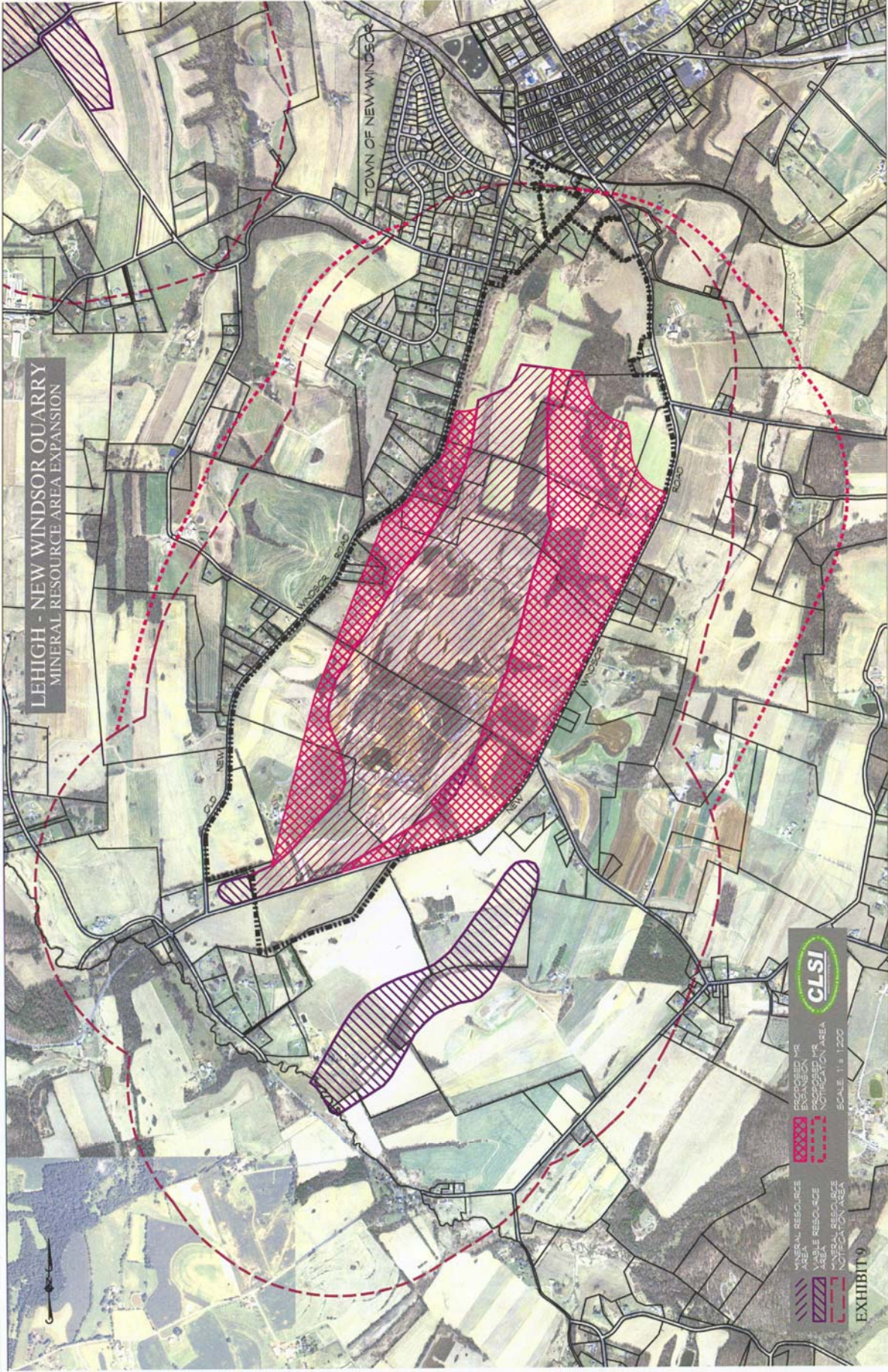
Action:

Approve, approve with modifications, or disapprove the requested expansion of the MR and MRN areas for the New Windsor Quarry.

If a change is approved, authorize staff to amend the County zoning map to reflect the approved modification.

Attendees:

Tom Devilbiss, Acting Director, Department of Land Use, Planning, & Development
Tim Burke, County Attorney
Brenda Dinne, Chief, Bureau of Planning
Daphne Daly, Planning Manager



LEHIGH - NEW WINDSOR QUARRY
MINERAL RESOURCE AREA EXPANSION

TOWN OF NEW WINDSOR

CLSI
Central Lehigh Valley Sewerage Authority
PROPOSED MINERAL RESOURCE AREA EXPANSION
MINERAL RESOURCE NOTIFICATION AREA
MINERAL RESOURCE AREA
SCALE: 1" = 1,200'

EXHIBIT 9

Department of Land Use, Planning, & Development
Briefing Paper
August 11, 2011
Open Session

Issue:

**Public Hearing – Proposed Amendment to Chapter 103-21,
Development and Subdivision of Land – Agricultural Land
Preservation Districts**

Background:

In response to a decision by the Board of County Commissioners on May 31, 2011, regarding a proposed amendment to Chapter 103, staff forwarded draft language to the Planning and Zoning Commission (the Commission) for their review and comment. The language included a previous change to insert Agricultural Districts into Section 103-21 of the Code and to further add an applicability date. The Commission discussed the proposed amendment on June 21, 2011, and forwarded their recommendation to the Board of County Commissioners.

On July 14, 2011, the Board of County Commissioners authorized staff to schedule a public hearing on the proposed amendment. A public workshop is scheduled for August 11, 2011 at 9:00 a.m.

Action:

For the Board's consideration.

Attendees:

Tom Devilbiss, Acting Director, Department of Land Use, Planning, &
Development
Tim Burke, County Attorney

Office of Information & Technology Services

Briefing Paper: Carroll County Government Website

This morning we would like to give you an overview of the Carroll County Government website and some of the features that are available to the public. The purpose of this briefing is not only to give you an idea of what is currently available on the website for the residents of Carroll County, but to give you an opportunity to share with us suggestions that you might have to make the site more useful for our residents.

Topics will include but not be limited to the following:

- General Information

- Usage Statistics

- Website change email notification system – GovDelivery

- Video of meetings live and web streaming – IQM2

- Interactive components of the website

DATE: July 21, 2011
 TO: The Carroll County Board of Commissioners
 RE: National Pollutant Discharge Elimination System and Analytical Support Services
 75-F-5-10/11

EXECUTIVE SUMMARY:

The Bureau of Purchasing in cooperation with the Bureau of Water Resources solicited bids from qualified Contractors to provide analytical testing, sample collection, and reporting in order to maintain the County's compliance with Maryland and Federal Environmental laws and regulations. The Contractor shall provide analytical services to the County such that compliance is maintained. The successful Contractor shall conduct all environmental media analyses in its own laboratory and shall provide the County with results of that testing in a manner acceptable to both the County and relevant regulatory agencies within required timeframes. The County requires assistance with one main project, NPDES Discharge Characterization Support as well as any additional analysis related to other projects that may be required to support County objectives.

Budget Funding Approved for \$30,000.00

Number of Bids: Four (4)

Vendors & Bid Results:	1. Analytical Laboratory Services Inc.	Middletown, PA
	2. Groundwater & Environmental Services, Inc.	Exton, PA
	3. Martel Laboratories JDS, Inc.	Baltimore, MD
AWARDED	4. Microbac Laboratories, Inc.	Baltimore, MD

Received Budget Approval: X Yes Comments: _____

Debarment & suspension check completed and this business is in good standing: X Approved

Business is in good standing with the Maryland Department of Assessment and Taxation: X Approved

Business is in good standing with Carroll County Collections Office: X N/A

Your concurrence today will authorize the Bureau of Purchasing to move forward with the award and obtain a legally sufficient contract document for signing by Tom Devilbiss, Acting Director, Planning.

 Bureau of Purchasing Date

 Board of Commissioners Date

Commissioner Frazier:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Shoemaker:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Roush:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Rothschild:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Commissioner Howard:	<input type="checkbox"/> Motion	<input type="checkbox"/> 2 nd	<input type="checkbox"/> All in Favor	<input type="checkbox"/> Denied
Comments: _____				

Action Taken: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Other: _____				

CM/mm

Cc: Kate Heilman, Resource Management & File

Revised 11/6/07

**Department of the Comptroller
Briefing Paper – Stafftime
August 11, 2011**

Issue: Execution of resolution declaring the County’s official intent to reimburse FY 12 Community Investment Plan expenditures with debt proceeds.

Background: Following the adoption of the fiscal year budget, a resolution is to be approved by the Board of County Commissioners declaring the County’s intent to reimburse Community Investment Plan expenditures intended to be funded with debt proceeds. This resolution is necessary to meet the Internal Revenue Service Regulations for tax-exempt bond issuance.

This resolution covers the \$10,863,833 of projected bond funding in the adopted FY 12 Community Investment Plan. This does not create an obligation to issue debt.

The County Attorney has reviewed the resolution for legal sufficiency.

Doreen Hazelip, Bureau Chief of Accounting and I will be available to answer any questions.

Robert M. Burk
Comptroller

C: Tim Burke, County Attorney
Doreen Hazelip, Bureau Chief of Accounting

Resolution: _____

Vote

_____ Commissioner Howard	Motion _____	Second _____	Favor _____	Opposed _____
_____ Commissioner Shoemaker	Motion _____	Second _____	Favor _____	Opposed _____
_____ Commissioner Frazier	Motion _____	Second _____	Favor _____	Opposed _____
_____ Commissioner Roush	Motion _____	Second _____	Favor _____	Opposed _____
_____ Commissioner Rothschild	Motion _____	Second _____	Favor _____	Opposed _____

GRANTS OFFICE
DEPARTMENT OF MANAGEMENT AND BUDGET
Grant Application Briefing Paper
August 11, 2011

Project: Medicaid Waiver for Older Adults (MWOA) FY 2012

Department/Agency Submitting: Citizen Services/Bureau of Aging & Disabilities

Funding Department: Maryland Department of Aging with pass-through Federal funds from the U.S. Administration on Aging

Deadline: August 19, 2011

Summary: The Medicaid Waiver for Older Adults Program provides services to low-income adults who are at least 50 years old. Eligible participants, who would otherwise be in a nursing home, may choose to receive services in assisted living facilities or in their own homes. The MWOA is a cost saving alternative to nursing home care. The average cost for annual nursing home care services is over \$70,000. The average annual cost of MWOA community based services approximately \$35,000 per year. Services that are eligible for coverage under the MWOA program are: case management services for waiver and non-waiver services, personal care, respite care, assisted living services, home delivered meals, family & consumer training, personal emergency response systems, dietitian/nutritional services, environmental assessments and adaptations, behavioral consultations, adult medical day care, assistive devices, transitional services, and all services covered under the Maryland Medical Assistance plan including durable medical equipment and home health supplies, prescription drug coverage and medical care services. Currently, Carroll has 98 participants enrolled in the program and 16 applications are being processed. Thirty-one new clients were enrolled into the program this year. The program grant pays for one (1) full-time coordinator, 1 (one) - 20 hour accounts technician, and two (2) full-time case managers. There is one (1) full-time county employee that provides administrative support for this program. The administrative support position allows additional federal matching funds to be allocated to the program.

The state typically allocates funding based on each AAA's percent share of the waiver population. There was a \$1,904 increase in state funds and a \$1,904 increase in federal Medicaid Waiver matching funds for FY2012.

FY 2012 Budget-MWOA

State Medicaid Waiver Funds - area plan budget p.14	\$ 65,378
Federal Medicaid Waiver Funds (Match for State funds) – area plan budget p.14	\$ 65,378
County Funds – area plan budget p. 14	\$ 76,162
Federal Matching Funds (50% match for county funds) – area plan budget p.14	\$ 38,081
Total	\$244,999

Attending: Jolene G. Sullivan, Director Citizen Services, 410-386-3610
Marcia Hoffman, Grants Analyst, 410-386-2448

Marcia Hoffman
8/03/11